

**WAYS AND MEANS COMMITTEE
AGENDA
TUESDAY, JULY 6, 2010**

4:00 P.M.

COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING

PAGE NO.

- | | | |
|-------|-----|--|
| | I | CALL TO ORDER |
| | II | ROLL CALL |
| 1- 6 | III | MINUTES (6/1/2010) |
| | IV | PUBLIC INPUT |
| | V | PETITIONS AND COMMUNICATIONS |
| 7- 8 | A. | Commissioner Brian K. Elder - Internet Broadband Services - Regulation
(Proposed resolution attached) |
| 9-10 | B. | Bay County Sheriff - Grant Agreement for Marine Safety Program (Seeking authorization to participate in the 2010 Program; authorization for Board Chair to sign required documents; approval of required budget adjustments - proposed resolution attached) |
| 11-12 | C. | Friend of the Court - FY 2011 Title IV-D Cooperative Reimbursement Contract (Seeking approval of Title IV-D Contract;; authorization for Board Chair to sign contract and all related documents - proposed resolution attached) |
| 13-27 | D. | Corporation Counsel - Amendments to Bay County Employees' Retirement System Ordinance (Seeing waiver of ordinance adoption process; approval of proposed amendments - proposed resolutions attached) |
| 28-34 | E. | Housing Department Director - Management Assessment Sub-System (Seeking approval of Management Assessment for Public Housing Agencies for year ended 12/31/2009 - proposed resolution attached) |
| | F. | 9-1-1 Director |
| 35-37 | 1. | Warning Siren Upgrade (Seeking authorization to purchase 2 additional warning sirens at a cost of \$39,800; authorization for Board Chair to sign documents, if required; approval of required budget adjustments - proposed resolution attached) |
| 38-39 | 2. | New World CAD Upgrade (Seeking authorization to upgrade CAD system; authorization for Board Chair to sign required documents; approval of required budget adjustments - proposed resolution attached) |

- 40 G. Director of Environmental Affairs/Community Development
- 41 1. Grant Application for Phragmites Control at Pinconning Park
(**Seeking authorization to pursue grant funding; authorization for Board Chair to sign required documents; approval of required budget adjustments - proposed resolution attached**)
- 42 2. LED Demonstration - Energy Efficiency Project (**Seeking authorization to pursue grant funding; authorization for Board Chair to sign required documents; approval of required budget adjustments - proposed resolution attached**)
- H. Interim Finance Director
- 43-47 1. Budget Adjustments (**Proposed resolution attached**)
- 48 2. Executive Directive #2007-11 (**Receive**)
- 49 3. Analysis of General Fund Unreserved/Undesignated Fund Balance 2010
- VI REFERRALS
- VII UNFINISHED BUSINESS
- VIII NEW BUSINESS
- IX CLOSED SESSION (when requested)
- X MISCELLANEOUS
- XI ANNOUNCEMENTS
- XII ADJOURNMENT

PLEASE NOTE: THE COMMITTEE CHAIR HAS REQUESTED THAT ANY ELECTED OFFICIAL, DEPARTMENT/DIVISION HEAD PLACING AN ITEM ON THE WAYS AND MEANS COMMITTEE AGENDA BE PRESENT OR HAVE A REPRESENTATIVE PRESENT TO SPEAK TO THEIR REQUEST AND/OR ANSWER ANY QUESTIONS POSED BY COMMITTEE MEMBERS.

**WAYS AND MEANS COMMITTEE
MINUTES**

MEETING OF THE BAY COUNTY WAYS AND MEANS COMMITTEE HELD ON TUESDAY, JUNE 1, 2010 , FOURTH FLOOR, BAY COUNTY BUILDING, 515 CENTER AVENUE, BAY CITY, MI 48708.

Call to order @ 4:03 p.m. by Chair Tilley.

Roll call:

MOTION NO.

COMMISSIONERS PRESENT:	1	2	3	4	5	6	7	8	9	10	11	12
DONALD J. TILLEY, CHAIR P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
EUGENE F. GWIZDALA, VICE CHAIR P	M/Y	Y	M/Y	M/Y	S/Y	S/Y	M/Y	M/Y	M/Y	Y	S/Y	M/Y
MICHAEL J. DURANCZYK P	S/Y	Y	S/Y	S/Y	Y	Y	Y	Y	Y	Y	Y	Y
PATRICK H. BESON P	Y	Y	Y	Y	Y	Y	Y	Y	S/Y	Y	Y	Y
VAUGHN J. BEGICK P	Y	Y	Y	Y	Y	Y	S/Y	Y	Y	Y	Y	Y
COLLEEN M. MAILLETTE P	Y	Y	Y	Y	Y	Y	Y	S/Y	Y	S/Y	M/Y	S/Y
ERNIE KRYGIER	E	X	C	U	S	E	D	E	E	E	E	E
KIM COONAN P	Y	S/Y	Y	Y	M/Y	Y	Y	Y	Y	M/Y	Y	Y
BRIAN K. ELDER, EX OFFICIO P	Y	M/Y	Y	Y	Y	M/Y	Y	Y	Y	Y	Y	Y

MOTION NO.

COMMISSIONERS PRESENT:	13	14	15	16	17	18	19	20	21	22	23	24
DONALD J. TILLEY, CHAIR	Y	Y	Y	Y	Y							
EUGENE F. GWIZDALA, VICE CHAIR	M/Y	Y	M/Y	M/Y	M/Y							
MICHAEL J. DURANCZYK	S/Y	Y	Y	Y	S/Y							
PATRICK H. BESON	Y	Y	Y	Y	Y							
VAUGHN J. BEGICK	Y	Y	Y	S/Y	Y							
COLLEEN M. MAILLETTE	Y	S/Y	S/Y	Y	Y							
ERNIE KRYGIER	E	E	E	E	E							
KIM COONAN	Y	Y	Y	Y	Y							
BRIAN K. ELDER, EX OFFICIO	Y	M/Y	Y	Y	Y							

MOTION NO.

COMMISSIONERS PRESENT:	25	26	27	28	29	30	31	32	33	34	35	36
DONALD J. TILLEY, CHAIR												
EUGENE F. GWIZDALA, VICE CHAIR												
MICHAEL J. DURANCZYK												
PATRICK H. BESON												
VAUGHN J. BEGICK												
COLLEEN M. MAILLETTE												
ERNIE KRYGIER												
KIM COONAN												
BRIAN K. ELDER, EX OFFICIO												

OTHERS PRESENT: T.HICKNER, M.GRAY, M.FITZHUGH, T.QUINN, J.STRASZ, R.PABALIS, R.AMYOTTE, P.BOSTICK, N.MADAJ, F.HORGAN, R.SUPER, L.NORMAN, J.WEST, R.REDMOND, BAY 3 TV, D.BERGER

MI-MOVED; S-SUPPORTED; Y-YEA; N-NAY; ABS.-ABSTAIN; E-EXCUSED; A-ABSENT; W-WITHDRAWN

-/-

WAYS AND MEANS COMMITTEE

TUESDAY, JUNE 1, 2010

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MOTION NO.

- 1 MOVED, SUPPORTED AND CARRIED TO APPROVE THE MINUTES OF THE MAY 4, 2010 WAYS AND MEANS COMMITTEE MEETING AS PRINTED.**

Public input was called with no one expressing a desire to address the Committee.

The first item on the agenda was a contract for housing federal prisoners in the Bay County Jail. Commissioner Begick questioned who negotiated the contract and if, because of the increase in the rate, the number of federal prisoners will be reduced? Board Chair Elder advised that the Undersheriff negotiated the increase. There hadn't been an increase in a while so now we've received a large increase. It is felt that in the future there will be consistent increases that will be smaller. It was

- 2 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE FEDERAL PRISONER CONTRACT (SHERIFF DEPARTMENT).**

The next item on the agenda was the issue of additional contractors for Region 3 Homeland Security grant funded activities. Commissioner Coonan asked if John West was unable to complete the contracts and Michael Gray, Assistant County Executive for Recreation and Administrative Services, advised that there is now some additional work as well as some existing work. There have been delays not of the County's making. The amount of work has increased three-fold. It is Mr. Gray's desire to bring in 2 additional contractors or a company to do the work, which ever works best. John West will coordinate the work as Mr. Gray does not have the time to devote to this. All that is proposed is grant funded. It was

- 3 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE ADDITIONAL CONTRACTORS FOR HOMELAND SECURITY GRANT FUNDED ACTIVITIES, ADDITIONAL \$10,000 COMPENSATION FOR JOHN WEST (ADMINISTRATIVE SERVICES-HOMELAND SECURITY).**

WAYS AND MEANS COMMITTEE

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MOTION NO.

- 4 MOVED, SUPPORTED AND CARRIED TO RECEIVE THE RESILIENT C STATUS REPORT.**

Commissioner Coonan questioned if Homeland Security funding can be used for those Resilient C efforts dealing with Homeland Security. Mr. Gray responded that he had pursued this to no avail.

- 5 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE DISASTER RECOVERY SERVICES AGREEMENT W/ SUNGARD RECOVERY SERVICES (ISD).**

- 6 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF SEASONAL CONTRACTS W/CONSTELLATION NEW ENERGY FOR GAS TRANSPORTATION (BUILDINGS AND GROUNDS).**

- 7 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF CONTINUATION OF COMPREHENSIVE COMMUNITY CORRECTIONS PLAN GRANT AND ALL RELATED CONTRACTS (COMMUNITY CORRECTIONS).**

- 8 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF APPLICATIONS FROM ADDITIONAL GRANT FUNDING SOURCES FOR HOUSING REHABILITATION, AUTHORIZATION TO BECOME A PIP COMMUNITY AGENT AND TO BEGIN WORKING WITH BAY AREA HOUSING, INC. TO OFFER LOANS THROUGH THE FEDERAL HOME LOAN BANK (HOUSING REHABILITATION PROGRAM).**

- 9 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD ACCEPTANCE OF THE USDA FUNDING FOR THE WIC PROGRAM (HEALTH DEPARTMENT).**

- 10 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF AMENDMENT NO. 4 TO THE CPBC AGREEMENT (HEALTH DEPARTMENT).**

WAYS AND MEANS COMMITTEE

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MOTION NO.

- 11 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF RENEWAL OF THE DELTA COLLEGE FITNESS AND RECREATION CENTER MEMBERSHIP AGREEMENT (WELLNESS PROGRAM).**

Commissioner Coonan questioned participation at the Delta College facility and it was noted that from January 2010 through April 30, 2010 a total of 47 people had used the facility a total of 518 times for an average usage of 11 uses per employee. At the Community Center 71 people used the facility from August through December 2009. More and more employees and retirees are using this facility. Commissioner Coonan was of the opinion that as long as the facilities are being used he's ok with the expense. Commissioner Begick noted that these facilities are helping to keep employees healthy which is a good benefit as medical costs then go down.

- 12 MOVED, SUPPORTED AND CARRIED TO RECEIVE NOTIFICATION OF TUITION REIMBURSEMENT TO DANIEL DICKS, SANITARIAN, HEALTH DEPARTMENT.**

- 13 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE 2011 BUDGET SCHEDULE/CALENDAR.**

Commissioner Coonan questioned if the Executive will be submitting his budget to the departments projecting a deficit? Based upon the Executive's fiscal forecast for 2011, 12 and 13 shows a \$3 million deficit so when going through the budget process will this be addressed? There is a deficit of \$430,000 in 2011 but there are a couple of other issues that may not be addressed, i.e. pension contribution, reduction in property taxes, revenue sharing. The County's pension funds are down from 2009 and the County will have to fund that fund by 2.57% if the fund does not increase. Commissioner Coonan is of the opinion that the deficit will be considerably higher than projected. County Executive Tom Hickner advised that he will be taking the current forecast prepared earlier this year and transmitting those numbers along with last month's budget adjustments which will advise each co-employer that we will be looking at reductions and if they don't address them administration and the Board will. The Executive has only viewed that last

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MOTION NO.

actuarial study from the pension fund. Another one will be coming in August or September and this will provide an idea as to if a contribution will be required or not. Revenue sharing information should be available much sooner this year than in the past because of this being an election year. Even with the 5% governor recommended reduction in revenue sharing Bay County is still higher than what the forecast showed. The property tax numbers will be double-checked as well. There will also be a better idea of where the County is with respect to the last fiscal year and it is the Executive's recollection that a surplus will be shown. A balanced budget will be submitted October 1st, the statutory deadline. Worst case numbers can be produced but that's not a good idea in the Executive's opinion. Administration will try to avoid lay-offs as in the past and threats of lay-offs at this time only causes massive morale problems. Bond refinancing may be looked at. One of the policy issues that must be addressed is the "rainy day fund" for a rainy day and it is Mr. Hickner's opinion that this is the worst it has ever been in local government. While those funds can be used on an operating standpoint, a budget should not be built on transferring from Budget Stabilization Fund to cover operating expenses. Utilizing those dollars in another manner to permanently lower the County's operating cost should be pursued. Commissioner Coonan reiterated the County's problem with property tax, pension fund and revenue sharing. It is necessary to sit down to come up with solutions to these budget cuts, it must be addressed. The Executive noted that the future will reflect what's been done in the past, no numbers will be ignored and administration is willing to go over the budget forecast with anyone who wishes to participate. Commissioner Begick questioned who submits the Board's budget and the Board Chair responded that it is the Board Coordinator through the Board Chair. The Board's Financial Analyst noted that budget training begins tomorrow. He noted that budget hearings, as held in the past, have been determined to be non-productive. There will no longer be 3 big budget books submitted as in the past but the information will be available electronically. Mr. Redmond commented that department heads had until 3/31 to come up with cuts to their 2010 budgets and, for the most part, this process worked very well.

WAYS AND MEANS COMMITTEE

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MOTION NO.

Most cuts will continue into 2011, 2012 and 2013. When the 2011 budget is submitted, Mr. Redmond felt the Commissioners should review the information and come up with questions which could be discussed with the department at a Ways and Means meeting. Commissioner Tilley commended Mr. Redmond, the administration and the departments and past Boards for their fiscal responsibility. Following further brief discussion, it was

14 MOVED, SUPPORTED AND CARRIED TO RECOMMEND APPROVAL OF THE SUBMITTED BUDGET ADJUSTMENTS.

15 MOVED, SUPPORTED AND CARRIED TO RECEIVE THE ANALYSIS OF GENERAL FUND UNRESERVED/UNDESIGNATED FUND BALANCE 2010.

16 MOVED, SUPPORTED AND CARRIED TO RECEIVE EXECUTIVE DIRECTIVE #2007-11.

Commissioner Begick wanted to thank the people (approx. 250) who came out to the State Theater on Sunday for the Veterans Council sponsored "The Arsenal of Democracy". A DVD is available through Dave Rogers or Commissioner Begick.

There being no further business, it was

17 MOVED, SUPPORTED AND CARRIED TO ADJOURN (4:40 P.M.).

Submitted by:

Deanne Berger

**Deanne Berger
Board Coordinator**

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BAY COUNTY BOARD OF COMMISSIONERS

7/13/10

RESOLUTION

BY: COMMISSIONER BRIAN K. ELDER, 7TH DISTRICT

WHEREAS, Due in large part to the unregulated efforts of private enterprise over the past 25 years, the development of the Internet has dramatically transformed the way Michigan citizens work, live and learn. The deployment of efficient, fast and reliable broadband networks throughout Michigan has created thousands of jobs and economic benefits for local economies; and

WHEREAS, In order to encourage the growth and development of the Internet the Federal Communications Commission (FCC) has historically followed a policy to refrain from regulating broadband Internet services as common carrier services under Title II of the Communications Act of 1934. As a result, the United States has been at the forefront of technological, business, and social innovation on the Internet; and

WHEREAS, On May 6, 2010, the Chairman of the FCC announced a proposal to reclassify broadband Internet services as common carrier services so that they can be more tightly regulated, together with a proposal to forbear from imposing certain common carrier obligations on broadband Internet providers; and

WHEREAS, It is the judgment of this Board that using monopoly-era provisions of Title II of the Communications Act of 1934 to regulate the Internet will slow investment in Michigan's Internet broadband infrastructure and jeopardize future job growth; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners strongly urges the President, the Congress, and the Federal Communications Commission of the United States to refrain from regulating Internet broadband services as common carrier services under Title II of the Communications Act of 1934; Be It Further

RESOLVED That a copy of this resolution be transmitted to the President of the United States, the President of the United States Senate, the Speaker of the United States House of Representatives, the members of the Michigan Congressional Delegation, and the Federal Communications Commission.

BRIAN K. ELDER, 7TH DISTRICT
BAY COUNTY COMMISSIONER

No. 2010-

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Colleen M. Maillette				Brian K. Elder			
Patrick H. Beson				Ernie Krygier				Eugene F. Gwizdala			
Vaughn J. Begick				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

John E. Miller
Sheriff Of Bay County

Michael T. Janiskee
Undersheriff

Newt Jerome
Jail Administrator



Date: June 7, 2010

To: Donald Tilley, Chairman
Ways & Means Committee
Bay County Board of Commissioners

From: Sheriff John E. Miller

A handwritten signature in black ink, appearing to read 'J.E. Miller', is written over the printed name.

Ref: Grant Agreement for 2010 Marine Safety Program

BACKGROUND: Each year the Bay County Sheriff's Office participates in the Marine Safety Grant Program offered through the Michigan Department of Natural Resources & Environment. This grant provides funding for equipment as well as other expenditures used for boater safety education and enforcement in Bay County. This grant has been delayed this year due to funding delays at the Federal level and has now been released.

FINANCE/ECONIMICS: The DNRE agrees to reimburse Bay County a sum of money equal to 75% of total eligible costs for operation of the Marine Safety Program, but not to exceed our grant allocation of \$26,925.00. A total match of at least 25% of total eligible costs is requires for this reimbursement.

RECOMMENDATION: I am requesting approval of the Board of Commissioners to participate in this program as well as authorize the Finance Department to make any required budget adjustments and expenditures.

CC: Chairman Brian K. Elder
Commissioner Ernie Krygier, Personnel/Judicial Committee
File

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BAY COUNTY BOARD OF COMMISSIONERS

7/13/10

RESOLUTION

- BY: WAYS AND MEANS COMMITTEE (7/6/10)
- WHEREAS, Each year the Bay County Sheriff's Office participates in the Marine Safety Grant Program offered through the Michigan Department of Natural Resources and Environment; and
- WHEREAS, This grant provides funding for equipment as well as other expenditures used for boater safety education and enforcement in Bay County; and
- WHEREAS, While there has been a delay in receipt of this grant due to funding delays at the federal level, the grant funding has now been released; and
- WHEREAS, The DNRE agrees to reimburse Bay County a sum of money equal to 75% of total eligible costs for operation of the Marine Safety Program but not to exceed the grant allocation of \$26,925; and
- WHEREAS, Funds for the 25% grant match requirement are included in the 2010 Sheriff Department budget; Therefore, Be it
- RESOLVED That the Bay County Board of Commissioners authorizes participation in the 2010 Marine Safety Program and authorizes the Chairman of the Board to execute any documents required following legal review/approval; Be It Further
- RESOLVED That budget adjustments, if required, are approved.

DONALD J. TILLEY, CHAIR
AND COMMITTEE

Sheriff Dept - 2010 Marine Safety Grant Program

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Colleen M. Maillette				Brian K. Elder			
Patrick H. Beson				Ernie Krygler				Eugene F. Gwizdala			
Vaughn J. Begick				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

Memorandum

To: Donald J. Tilley, Chairman, Ways and Means Committee
From: Nichole Smith, Office Manager, Friend of the Court
Date: 6/9/2010
Re: Agenda Item - FY 2011 Title IV-D Cooperative Reimbursement Contract

REQUEST:

Board Authorization for the Chairman of the Board to sign all related documentation and/or contracts pertaining to the FY 2011 Title IV-D Cooperative Reimbursement Program Contract for the Bay County Friend of the Court. Based upon past experience, we are usually faced with a very brief period for obtaining the required signatures and returning said documents.

BACKGROUND:

The majority of Friend of the Court revenue is derived from the Office of Child Support, a division of the Michigan Department of Human Services (DHS, f/k/a FIA, f/k/a DSS), under the Cooperative Reimbursement Program. The state will reimburse the county for costs associated with establishing, collecting, and enforcing child support obligations in IV-D cases.

The CRP grant assists the Friend of the Court in performing its "IV-D functions" of collecting, distributing and enforcing court ordered child support obligations, which in turn contributes to the well being of children under the jurisdiction of Bay County Circuit Court. Bay County Friend of the Court currently has approximately 8,600 active child support cases.

FINANCE:

During the month of September, the Friend of the Court anticipates receipt of the FY 2011 Title IV-D Cooperative Reimbursement Program Contract in the amount of \$1,117,334.00. FY 2010's Cooperative Reimbursement Program Contract allocation was \$1,082,400.00, which demonstrates an increase in the Contract amount of \$34,934.00 for FY 2011.

RECOMMENDATION:

The Friend of the Court requests the Board of Commissioners authorize the Chairman of the Board to sign all related documentation and /or contracts pertaining to the Friend of the Court Cooperative Reimbursement Program after review by Corporation Counsel.

No. 2010-

**BAY COUNTY BOARD OF COMMISSIONERS
7/13/10**

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (7/6/10)

WHEREAS, The Bay County Friend of the Court anticipates receipt of the FY 2011 Title IV-D Cooperative Reimbursement Grant Funding/Contract, in the amount of \$1,117,334, from the Department of Human Services, Office of Child Support, within the month of September; Therefore, Be It

RESOLVED By the Bay County Board of Commissioners that:

1. The Department of Human Services Title IV-D Cooperative Reimbursement Contract for FY 2011 be and hereby is approved in its entirety; and
2. The Chairperson of the Bay County Board of Commissioners is hereby authorized to execute said Contract and all related documents on behalf of the County Board of Commissioners, following legal review; Be It Finally

RESOLVED That any budget adjustments required are approved.

BRIAN K. ELDER, CHAIR
AND COMMITTEE

FOC - 2011 Title IV D Coop Reimb Grant

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Colleen M. Mallette				Brian K. Elder			
Patrick H. Beson				Ernie Krygler				Eugene F. Gwizdala			
Vaughn J. Beglck				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____

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DEPARTMENT OF CORPORATION COUNSEL

BAY COUNTY

MARTHA P. FITZHUGH
Corporation Counsel/Risk Manager

THOMAS L. HICKNER
County Executive

DEBRA A. RUSSELL
Legal Coordinator/Administrative Assistant
russelld@baycounty.net

**TO: CHAIRPERSON DON TILLEY AND
THE WAYS AND MEANS COMMITTEE**

FROM: CORPORATION COUNSEL MARTY FITZHUGH *mf*

DATE: JUNE 30, 2010

**RE: AUTHORIZATION OF AMENDMENTS TO THE BAY COUNTY
EMPLOYEES' RETIREMENT ORDINANCE**

BACKGROUND:

Attached are proposed amendments to the Bay County Employees' Retirement Ordinance submitted because new labor organizations need to be recognized as separate "groups" to conform to the organizational scheme of the Ordinance. In addition, the Housing Commission was changed to the Housing Department so that separate group name needs to be eliminated. The Road Commission eliminated a supervisory group. Financial considerations are unchanged. Changes are in italics and underlined with old language crossed out.

RECOMMENDATION:

That the Ways and Means Committee refers this "housekeeping" amendment to the Board of Commissioners for action at today's Commission meeting or follows its longer process if preferred.

O:\CoprCounsel\mem\W.m.amord.ct.2.06.wpd
R INP

515 Center Avenue, Suite 402, Bay City, MI 48708-5125 (989) 895-4131
FAX (989) 895-2094 TDD (hearing impaired) (989) 895-4049

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BAY COUNTY BOARD OF COMMISSIONERS

7/13/10

RESOLUTION

BY: BAY COUNTY WAYS AND MEANS COMMITTEE (7/6/10)

WHEREAS, Article XIII of the Rules of the Bay County Board of Commissioners outlines a process for consideration of ordinance and ordinance amendments, which requires at least three (3) successive full Board meetings. The process is as follows:

1. The sponsoring committee considers an ordinance or amendment and refers it to the full Board;
2. The Board rejects or considers the amendment. If the Board elects to consider the ordinance or amendment, a public hearing must be held but not until the NEXT Board meeting (must be convened after 13 days) after publication of proper notice;
3. If the Board conducts a public hearing, no Board action on the ordinance or amendment may be taken only public input heard and, if any input, those comments are referred back to the sponsoring committee and legal counsel for consideration;
4. At the next Board meeting, following publication of proper notice, the Board may vote for final passage of the proposed ordinance or amendment by majority vote

WHEREAS, An alternative process is also provided for in the Board Rules whereby the Board can elect to suspend Article XIII by a 2/3rds majority vote, bypass the requirements (1 through 4 above) and vote on the Ordinance or Ordinance Amendment before them; Therefore, Be It

RESOLVED By the Bay County Board of Commissioners that, for the sake of expediency, **Article XIII of the Rules of the Bay County Board of Commissioners is hereby suspended** for the adoption of Amendments to the Bay County Employees' Retirement System Ordinance.

DONALD J. TILLEY, CHAIR
AND BOARD

Waiver of Ordinance Adoption Process - 2010

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Colleen M. Mallette				Brian K. Elder			
Patrick H. Beson				Ernie Krygier				Eugene F. Gwizdala			
Vaughn J. Begick				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____

No. 2010-

BAY COUNTY BOARD OF COMMISSIONERS

7/13/10

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (7/6/10)
WHEREAS, It is necessary to amend the Bay County Employees' Retirement System Ordinance to reflect new labor organizations as separate "groups" to conform to the organizational scheme of the Ordinance; and
WHEREAS, In addition, the Housing Commission was changed to the Housing Department so that separate group needs to be eliminated; Therefore, Be It
ORDAINED That the Bay County Board of Commissioners hereby approves the attached amendments to the Bay County Employees' Retirement System Ordinance.

DONALD J. TILLEY, CHAIR
AND COMMITTEE

Corp Counsel - Amendments to Retirement Ordinance

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Colleen M. Maillette				Brian K. Elder			
Patrick H. Beson				Ernie Krygler				Eugene F. Gwizdala			
Vaughn J. Begick				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

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4.004 Definitions.

Sec. 4.

- (1) *"Elected Officials and Department Heads Group"* means all elected officials, their deputies, and P.A. 139 Department Heads.
- (2) *"Judges Group"* means all judges of Bay County Courts.
- (3) *"General County Group"* means all members not included in another benefit group defined in this section.
- (4) *"General Circuit Court Group"* means all employees of the Eighteenth Judicial Circuit Court who are not within the Judges Group and are not within the "Circuit Court U.S.W.A. Group."
- (5) *"General District Court Group"* means all employees of the Seventy-Fourth Judicial District Court who are not within the Judges Group and are not within the District Court A.F.S.C.M.E. Group.
- (6) *"General Probate Court Group"* means all employees of the Probate Court who are not within the Judges Group, and are not within the Probate Court Division U.S.W.A. Group.
- (7) *"B.C.A.M.P.S. Group"* means all members of the Bay County Association of Managers, Professionals and Supervisors (B.C.A.M.P.S.).
- (8) *"U.S.W.A. General Unit Group- Local 15157"* means all members of the United Steelworkers of America, AFL-CIO-CLC Local Union 15157 Bay County Full-Time Employee Unit.
- (9) *"U.S.W.A. Part-time Employee Unit Group- Local 15157 "* means all members of the United Steelworkers of America, AFL-CIO-CLC Local Union 15157 Bay County Part-Time Employee Unit.
- (10) *"Public Health Registered Nurses Organization" "Nurses-Group"* means all members of the Bay County Public Health Registered Nurses Organization.
- (11) *"Sheriff's Deputies POLC Group:" "Road Patrol Group"* means all members employed who are represented by the Police Officers Labor Council, Bay County Sheriff Deputies Association, Unit 11 in the Bay County Sheriff's Office Sheriff Department-
- (12) *"Sheriff Correctional Facility Officers POAM Group"* means all members who are represented by the Police Officers Association of Michigan Local #3523 ~~American Federation of State, County and Municipal Employees~~ AFL-CIO-Michigan Council 25 including Bay County Sheriffs Office ~~Department~~ correctional facility officers and records specialists.

(13) *"Dispatchers GELC Group"* means all members who are represented by the Government Employees Labor Council ~~Bay County Sheriff Deputies Association Dispatchers (Unit 1)~~ who are employed as dispatchers in the 911 Central Dispatch Department.

(14) *"Circuit Court GELC ~~U.S.W.A.~~ Group"* means all members of the Circuit Court Unit of the Government Employees Labor Council ~~United Steelworkers of America~~.

(15) *"District Court A.F.S.C.M.E. Group"* means all employees of the Seventy-Fourth Judicial District Court who are members of the Michigan American Federation of State, County and Municipal Employees Council 25, AFL-CIO and its affiliated Local No. 933 3524-02.

(16) *"Probate Court ~~U.S.W.A.~~ Group"* means all employees of the Bay County Probate Court who are members of the United Steelworkers of America and its Local No. 15157, Probate Court Unit.

(17) *~~"Housing Commission Group"~~* means all employees of the Bay County Housing Commission. *"Attorney AFSCME Group"* means all employees who are members of the American Federation of State, County and Municipal Employees Council 25, AFL-CIO.

(18) *"Library-Employee Members of UWUA Local 542 Group"* means all employees of the Bay County Library System who are members of the Utility Workers Union of America 542 affiliated with the AFL-CIO.

(19) *"General Library Group"* means all other employees of the Bay County Library System not included in another benefit group defined in this section.

(20) *"Medical Care Facility United Steelworkers Local 15301 Group"* means all employees of the Bay County Medical Care Facility who are members of United Steelworkers Local 15301.

(21) *"Medical Care Facility R.N. and LPN Nursing Council Group"* means all registered nurses and licensed practical nurses employed by the Bay County Medical Care Facility who are members of the Bay Medical Care Facility R.N. and LPN Nursing Council.

(22) *"General Medical Care Facility Group"* means all other employees of the Bay County Medical Care Facility.

(23) *"Behavioral Health AFSCME Group"* means all employees of the Bay Arenac Behavioral Health Authority who are members of the American Federation of State, County and Municipal Employees.

(24) *"Behavioral Health General Group"* means all other employees of the Bay Arenac Behavioral Health Authority.

(25) *"Road Commission AFSCME Local 1096 Group"* means all employees of the Bay County Road Commission who are members of the American Federation of State, County and Municipal Employees Local 1096.

(26) *"Road Commission Class I Supervisory and Administrative Employees Group"* means all employees of the Bay County Road Commission who are members of the Class I Supervisory and Administrative Employees Group.

(27) ~~*"Road Commission Class II Supervisory and Administrative Employees Group"*~~ means all employees of the Bay County Road Commission who are members of the Class II Supervisory and Administrative Employees Group. *funded "Sheriff's Deputies Supervisory Unit POLC Group" means all employees who are represented by the Police officers Labor Council.*

(28) *"Water and Sewer UWUA Local 546 Group"* means all employees of the Bay County Water and Sewer Department who are members of the Utility Workers Union of America Local 546.

(29) *"Water and Sewer General Group"* means all other employees of the Bay County Water and Sewer Department.

(30) *"ICEA/PERA Managing Librarians #612" means all employees of the Bay County Library System who are members of the Ingham County Employees Association /Public Employees Representative Association Local 612.*

(31) *"ICEA/PERA Managing Librarians #1203" means all employees of the Bay County Library System who are members of the Ingham County Employees Association /Public Employees Representative Association Local 1203.*

(Res. No. 99-307 adopt. 11-9-99; Res. No. 2002-237 adopt. 10-8-02; Res. 2003-21 adopt. 2-4-03)

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4.025 Member contributions; refunds; direct rollover.

Sec. 25.

(a) Except as provided in Subsection (b) of this section, a member's accumulated member contributions (as defined in Section 5(a) [Section 4.005(a)]) shall be refunded to the member if the member applies for a refund, on a form as prescribed as the Board, and any of the following conditions are met:

(i) A member terminates membership with the Retirement System, and the member has met the applicable age and service conditions for normal retirement as provided in Section 36 [Section 4.036] of this Ordinance or for early retirement as provided in Section 38 [Section 4.038] of this Ordinance.

(ii) A member dies and retirement benefits are not or will not become payable due to the member's death, whereby the member's accumulated member contributions shall be refunded to the member's refund beneficiary or, if the member has not chosen a refund beneficiary, to the legal representative of the member's estate. A member may choose a refund beneficiary by filing a form provided by the Retirement System with the Board for this purpose.

(b) A member may receive a refund of accumulated member contributions actually made on the member's behalf by the County if the conditions in Subsection (a) of this section and the following conditions for each benefit group are met:

(i) The member has met the conditions for refund, if any, included in an applicable collective bargaining agreement or personnel policy-applying to the:

(aa) "Elected Officials and Department Heads Group"

(bb) "Judges Group"

(cc) "General County Group"

(dd) "General Circuit Court Group"

(ee) "General District Court Group"

(ff) "General Probate Court Group"

(gg) "B.C.A.M.P.S. Group"

(hh) "U.S.W.A. General Unit Group" -Local 15157

(ii) "U.S.W.A. Part-time Employee Unit Group" -Local 15157

(jj) ~~"Nurses Group"~~ "Public Health Registered Nurses' Organization"

(kk) ~~"Road Patrol Group"~~ Sheriff Deputies (POLC)

(ll) ~~"Library-Employee Members of UWUA Local 542 Group"~~

(mm) ~~"General Library Group"~~

(nn) ~~"Circuit Court U.S.W.A. Group"~~ GELC Group

(oo) ~~"District Court A.F.S.C.M.E. Group"~~

(pp) ~~"Probate Court U.S.W.A. Group"~~

(qq) ~~"Housing Commission Group"~~ "Attorney AFSCME Group"

(rr) ~~"Road Commission Class I Supervisory and Administrative Employees Group"~~

(ss) ~~"Road Commission A.F.S.C.M.E. Local 1096 Group"~~

(tt) ~~"Road Commission Class II Supervisory and Administrative Employees Group"~~ "Sheriff's Deputies Supervisory Unit (POLC) Group"

(uu) ~~"Water and Sewer UWUA Local 546 Group"~~

(vv) ~~"Water and Sewer General Group"~~

(ww) ~~"Behavioral Health A.F.S.C.M.E. Group"~~

(xx) ~~"Behavioral Health General Group"~~

(yy) "ICEA/PERA Managing Librarians #612 Group"

(zz) "ICEA/PERA Managing Librarians #1203 Group"

(ii) ~~"Sheriff Correctional Facility Officers POAM Group"~~: The member's date of hire is on or before January 1, 1991, or the member has 8 or more years of credited service;

(iii) ~~"Dispatchers POLC Group"~~: The member's date of hire is on or before January 1, 1991;

(iv) ~~"General Medical Care Facilities Group"~~: The member's date of hire is on or before January 1, 1993, or the member has 8 or more years of credited service;

(v) "Medical Care Facility United Steelworkers Local 15301 Group": The member's date of hire is on or before January 1, 1993, or the member has 8 or more years of credited service;

(vi) "Medical Care Facility R.N. and LPN Nursing Council Group": The member's date of hire is on or before January 1, 1993, or the member has 8 or more years of credited service.

(c) A Member or Distributee otherwise eligible for a refund, may elect a Direct Rollover with regard to distributions made on or after January 1, 1993 as follows:

Application: Notwithstanding any provision of this Ordinance to the contrary that would otherwise limit a Distributee's election under this section, a Distributee may elect, at any time and in the manner prescribed by the Board to have any portion of an Eligible Rollover Distribution paid directly to an Eligible Retirement Plan specified by the Distributee in a Direct Rollover.

(Res. No. 99-307 adopt. 11-9-99; Res. No. 2002-12 adopt. 2-5-02; Res. No. 2002-237 adopt. 10-8-02; Res. 2003-21 adopt. 2-4-03)

4.035 Normal retirement; age and service requirements.

Sec. 35. Except as provided in Section 38 [4.0038], a member may retire and shall be paid a retirement allowance according to Section 37 [Section 4.037] upon satisfaction of the following conditions:

(a) The member files with the Board a written application for retirement, on a form prescribed by the Board, not more than ninety (90) and not less than thirty (30) days before the member's retirement date;

(b) The member terminates employment immediately prior to his or her retirement date;

(c) A member of one of the following groups meets the following benefit group age and/or service requirements:

(i) The member must attain at least age 55 years and 30 or more years of credited service or, at least age 60 years and 8 or more years of credited service:

(1) "Elected Officials and Department Heads Group"

(2) "Judges Group"

(3) "General County Group"

(4) "General Circuit Court Group"

(5) "General District Court Group"

(6) "General Probate Court Group"

(7) "B.C.A.M.P.S. Group"

- (8) "U.S.W.A. General Unit Group Local 15157"
- (9) "U.S.W.A. Part-time Employee Unit Group Local 15157"
- (10) ~~"Nurses Group"~~ "Public Health Registered Nurses' Organization"
- (11) ~~"Housing Commission Group"~~ "Attorney AFSCME Group"
- (12) "Library-Employee Members of UWUA Local 542 Group"
- (13) "General Library Group"
- (14) "Circuit Court GELC U.S.W.A. Group"
- (15) "District Court A.F.S.C.M.E. Group"
- (16) "Probate Court U.S.W.A. Group"
- (17) ~~"Road Commission Class II Supervisory and Administrative Employees Group"~~
- ~~(17)~~ (18) "Behavioral Health AFSCME Group"
- ~~(18)~~ (19) "Behavioral Health General Group"
- ~~(19)~~ (20) "ICEA/PERA Managing Librarians #612"
- ~~(20)~~ (21) "ICEA/PERA Managing Librarians #1203"

(ii) Sheriff Correctional Facility Officers POAM Group: A member must attain at least age 55 years and 25 or more years of credited service or at least age 60 years and 8 or more years of credited service;

(iii) ~~Road Patrol~~ Group: A member must attain 25 or more years of credited service or at least age 60 years and 8 or more years of credited service:

- (1) "Sheriff's Deputies POLC Group."
- (2) "Sheriff's Deputies Supervisory Unit POLC Group"

(iv) A member must attain 30 or more years of credited service or at least age 55 years and 25 or more years of credited service or at least age 60 years and 8 or more years of credited service:

- (1) Dispatchers POLC Group.
- (2) Medical Care Facility United Steelworkers Local 15301.
- (3) Medical Care Facility R.N. and LPN Nursing Council Group.
- (4) General Medical Care Facility Group.

(v) A member must attain 30 or more years of credited service or at least age 60 years and 8 or more years of credited service.

- (1) "Road Commission A.F.S.C.M.E. Local 1096 Group"
- (2) "Road Commission Class I Supervisory and Administrative Employees Group"

(3) "Water and Sewer UWUA Local 546 Group"

(4) "Water and Sewer General Group"

(d) The Board shall make the final determination to which benefit group a member belongs if there is any ambiguity under the provisions of this Ordinance.

(Res. No. 99-307 adopt. 11-9-99; Res. No. 2002-237 adopt. 10-8-02; Res. 2003-21 adopt. 2-4-03; Res. No. 2004-054 adopt. 4-13-04)

4.037 Normal retirement; amount of benefit.

Sec. 37. The amount of an annual retirement benefit payable under form of payment SL (Straight Life) shall be the percentage applicable to the respective membership group as enumerated in paragraphs (1) through (29) listed below multiplied by the member's final average compensation multiplied by the member's credited service, except that the amount of an annual retirement allowance financed by County contributions, including contributions paid by the County but credited to the member's contribution account, shall not exceed seventy-five percent (75%) of a member's final average compensation. If a member or vested former member has credited service with more than one benefit group, the retirement allowance amount shall be computed in accordance with the provisions of Section 34(c).

(1) Elected Officials and Department Heads Group: employer funded

- 2.25% effective 10/1/99

(2) Judges Group: employer funded

- 2.25% effective 7/1/00

(3) General County Group: employer funded

- 2.25% effective 10/1/99

(4) General Circuit Court Group: employer funded

- 2.25% effective 7/1/00

(5) General District Court Group: employer funded

- 2.25% effective 7/1/00

(6) General Probate Court Group: employer funded

- 2.25% effective 7/1/00

(7) B.C.A.M.P.S. Group: employer funded

- 2.25% effective 7/01/01

(8) U.S.W.A. General Unit Group Local 15157: employer funded

- 2.25% effective 7/01/00

(9) U.S.W.A. Part-Time Employee Unit Group Local 15157: employer funded

- 2.25% effective 1/1/02

(10) Nurses Group: 2% Public Health Registered Nurses Organization: employer funded

- 2.25% effective 7/1/01.

(11) ~~Road Patrol Group~~ "Sheriff's Deputies POLC Group:" Effective 4/15/05, a 2.50%, multiplier with employees funding up to but not more than 2.0%; however, if any of the following Groups receives a 2.50% multiplier at a reduced rate to the Member, this Group's costs will, upon that effective date, be similarly reduced: Section 4.004(1), (3), (7), (8), (9), (10), (12), (13), or (17).

(12) Sheriff Correctional Facility Officers POAM Group: employer funded

- ~~2.25% effective 8/8/01~~
- Effective 1/1/07, a 2.50% multiplier with employees funding up to, but not more than 2.0%

(13) Dispatchers POLC Group: employer funded

- ~~2.25% effective 7/1/01~~
- Effective 1/1/07, a 2.50% multiplier with employees funding up to, but not more than 2.0%

(14) Circuit Court U.S.W.A. GELC Group: employer funded

- 2.25% effective 7/1/01

(15) District Court A.F.S.C.M.E. Group: employer funded

- ~~2.25% effective 1/1/01~~
- Effective 1/1/07, a 2.50% multiplier with employees funding up to, but not more than 2.0%

(16) Probate Court U.S.W.A. Group: employer funded

- 2.25% effective 7/1/01

(17) ~~Housing Commission Group: 2% employer funded~~ "Sheriff's Deputies Supervisory Unit POLC Group": Effective 4/15/05, a 2.50% multiplier with

employees funding up to but not more than 2.0%; however, if any of the following Groups receives a 2.50% multiplier at a reduced rate to the Member, this Group's costs will, upon that effective date, be similarly reduced: Section 4.004(1), (3), (7), (8), (9), (10), (12), (13), or (17).

(18) Library-Employee Members of UWUA Local 542 Group: employer funded

- 2.25% effective 1/1/01

(19) General Library Group: employer funded

- 2.25% effective 1/1/01

(20) Medical Care Facility United Steelworkers Local 15301 Group: employer funded

- 2.25% effective 1/1/00

(21) Medical Care Facility R.N. and LPN Nursing Council Group: employer funded

- 2.25% effective 1/1/00

(22) General Medical Care Facility Group: employer funded

- 2% through 12/31/99
- 2.25% effective 1/1/00

(23) Behavioral Health AFSCME Group

- 2% employer funded

(24) Behavioral Health General Group: employer funded

- 2.25% effective 10/1/00

(25) Road Commission AFSCME Local 1096 Group: employer funded

- 2.50% effective 8/1/05

(26) Road Commission Class I Supervisory and Administrative Employees Group: employer funded

- 2.50% effective 8/1/05

(27) Road Commission Class II Supervisory and Administrative Employees Group "Attorney AFSCME Group"

- ~~2.50% effective 8/1/05~~
- 2.25% effective 10/1/99

(28) Water and Sewer UWUA Local 546 Group: employer funded

- 2.25% effective 1/1/99

(29) Water and Sewer General Group employer funded

- 2.25% effective 1/1/99

(Res. No. 99-207 adopt. 8-10-99; Res. No. 99-307 adopt. 11-9-99; Res. No. 2000-159 adopt. 6-13-00; Res. No. 2000-184 adopt. 6-20-00; Res. No. 2001-80 adopt. 4-10-01; Res. No. 2001-279 adopt. 11-13-01; Res. No. 2002-237 adopt. 10-8-02; Res. 2003-21 adopt. 2-4-03; Res. No. 2005-90 adopt. 5-10-05; Res. No. 2005-119 adopt. 7-12-05)

4.038 Early retirement; age and service requirements.

Sec. 38. Except as provided in Section 35 [Section 4.035], a member may retire early and shall be paid a retirement benefit according to Section 39 [Section 4.039] upon satisfaction of each of the following conditions:

- (a) The member files with the Board a written application for retirement, on a form prescribed by the Board, not more than ninety (90) days and not less than thirty (30) days before the member's date of retirement;
- (b) The member terminates employment immediately prior to his or her effective date of retirement;
- (c) The member meets the following benefit age and/or service requirements:
 - (i) "Sheriff's Deputies Supervisory Unit POLC Group": A member must attain at least 25 or more years of credited service, regardless of age; or at least age 55 and 8 or more years of credited service;
 - (ii) Dispatchers GELC Group: A member must attain at least 25 or more years of credited service, regardless of age; or at least age 55 and 8 or more years of credited service;
 - (iii) "Sheriff's Deputies POLC Group": ~~Road Patrol Group~~: A member must attain at least age 55 with 8 or more years of credited service;
 - (iv) Corrections Officers Group: A member must attain at least 25 or more years of credited service, regardless of age; or at least age 55 and 8 or more years of credited service;
 - (v) All other benefit groups: A member must attain at least age 55 years and 8 or more years of credited service.

BAY COUNTY HOUSING DEPARTMENT



Marie Hayes
Director

Thomas L. Hickner
County Executive

Memo

TO: DON TILLEY, CHAIRPERSON
WAYS AND MEANS COMMITTEE

FROM: MARIE HAYES, DIRECTOR
HOUSING DEPARTMENT

RE: MANAGEMENT ASSESSMENT SUB-SYSTEM

DATE: June 28, 2010

BACKGROUND: The Department of Housing and Urban Development (HUD) has established and implemented, nationally, an objective and uniform system for measuring a Public Housing Agency's (PHA) performance by using standard criteria which will enable HUD and PHA's to compare their performance. This program is referred to as the Management Assessment Sub-System (MASS). (See attachment.) The purpose of MASS is to provide policies and procedures for HUD to identify the management capabilities and deficiencies of the PHA's.

FINANCIAL/ECONOMIC: None. This is tied to the grant funding that the Housing Department receives from HUD.

RECOMMENDATION: Approval of the attached Management Assessment for Public Housing Agencies for the year ended December 31, 2009 and referral to the full Board.

h:\bi\mass report FY2010.610

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BAY COUNTY BOARD OF COMMISSIONERS

7/13/10

RESOLUTION

BY: WAYS AND MEANS COMMITTEE (7/6/10)
WHEREAS, The Department of Housing and Urban Development (HUD) has established and implemented, nationally, an objective and uniform system for measuring a Public Housing Agency's (PHA) performance by using standard criteria which will enable HUD and PHA's to compare their performance; and
WHEREAS, This program is referred to as the Management Assessment Sub-System (MASS) and the purpose of MASS is to provide policies and procedures for HUD to identify the management capabilities and deficiencies of the PHA's; and
WHEREAS, There is no cost to Bay County as this is tied to the grant funding that the Housing Department receives from HUD; Therefore, Be It
RESOLVED That the Bay County Board of Commissioners approves the attached Management Assessment for Public Housing Agencies for the year ended 12/31/2009.

DONALD J. TILLEY, CHAIR
AND COMMITTEE

Housing Dept - CRA - Management Assessment Sub-System

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Colleen M. Maillette				Brian K. Elder			
Patrick H. Beson				Ernie Krygler				Eugene F. Gwizdala			
Vaughn J. Beglick				Klm Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

Management Assessment for Public Housing Agencies

View/Print Full Submission

PHA Code : MI166 FYE : 12/31 Fiscal Year : 2009
 PHA Name : Bay County Housing Department
 Submission Type : Submission Status : Validated draft

[Inbox](#) | [Unit Turnaround](#) | [Capital Fund](#) | [Work Orders](#) | [Annual Inspection](#) | [Security](#) | [Econ. Self-Suff](#)

Sub-Indicator 1: Vacant Unit Turnaround Time

ELEMENT	DESCRIPTION	AMOUNT
V12400	Total number of turnaround days.	501
V12500	Total number of vacancy days exempted for Capital Fund.	0
V12600	Total number of vacancy days exempted for other reasons.	0
V12700	Total number of vacant units turned around and lease in effect in the PHA's immediate past fiscal year.	21
V12800	Average number of calendar days units were in down time.	0.00
V12900	Average number of calendar days units were in make ready time.	23.86
V13000	Average number of calendar days units were in lease up time.	0.00
V13100	Average Unit Turnaround Days.	23.86

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Sub-Indicator 2: Capital Fund

ELEMENT	DESCRIPTION	AMOUNT
CF10000	Do you have any open Capital Fund programs(e.g. CGP, HOPE VI)(Y/N)? Open = any program that does not have a pre-audit end date or that received a pre-audit end date during the fiscal year being assessed.	yes
Component 1:	Unexpended Funds Over Three Federal Fiscal Years (FFYs) Old	
CF10050	Total funds authorized over 3 FFYs old that do not have a pre-audit end date or that received a pre-audit end date during the fiscal year being assessed.	\$ 0.00
CF10100	Total funds expended over 3 FFYs old that do not have a pre-audit end date or that received a pre-audit end date during the fiscal year being assessed.	\$ 0.00
CF10200	Unexpended funds to be recaptured (enter dollar amt).	\$ 0.00

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CF10300	Unexpended funds approved by HUD over 3 FFYs old (enter dollar amt).	\$ 0.00
CF10400	Unexpended funds with time extensions due to reasons outside of PHA control (enter dollar amt).	\$ 0.00
CF10500	Adjusted total unexpended funds.	\$ 0.00
Component 2:	Timeliness of Fund Obligation	
CF11100	Total funds authorized for grants over 2 FFYs old.	\$ 105,061.00
CF11200	Total funds obligated over 2 FFYs old.	\$ 95,472.00
CF11300	Unobligated funds approved by HUD over 2 FFYs old (enter dollar amt).	\$ 9,589.00
CF11400	Unobligated funds with time extensions due to reasons outside of PHA control (enter dollar amt).	\$ 0.00
CF11500	Adjusted total unobligated funds.	\$ 0.00
Component 3:	Adequacy of Contract Administration	
CF11700	The date of last HUD/Army Corps of Engineers on-site inspection and/or audit related to contract administration (Include A133 audit).	05/18/2009
CF11800	The number of findings related to contract administration.	0
CF11900	The number of findings related to contract administration that have been corrected by the PHA.	0
CF12000	The number of findings related to contract administration that the PHA is in the process of correcting.	0
Component 4:	Quality of the Physical Work	
CF12200	Date of last HUD/Army Corps of Engineers on-site inspection and/or audit related to quality of the physical work.	01/29/2009
CF12300	The number of findings related to the quality of the physical work.	0
CF12400	The number of findings related to the quality of the physical work that have been corrected by the PHA.	0
CF12500	The number of findings related to the quality of the physical work that the PHA is in the process of correcting.	0
Component 5:	Budget Controls	
CF12700	Total amount of Capital Funds expended during the PHA fiscal year being assessed.	\$ 0.00
CF12800	The amount of Capital Funds expended on approved work items not subject to budget revisions during the PHA fiscal year being assessed.	\$ 0.00
CF12900	The amount of Capital Funds expended under budget revisions with prior HUD approval during the PHA fiscal year being assessed.	\$ 0.00
CF13000	The amount of Capital Funds expended under budget revisions not requiring prior HUD approval during the PHA fiscal year being assessed.	\$ 0.00

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[Top of Page]**Sub-Indicator 3: Work Orders**

ELEMENT	DESCRIPTION	AMOUNT
Component 1:	Emergency Work Orders	
W10000	Total number of emergency work orders.	62
W10100	Total number of emergency work orders completed / abated within 24 hours.	62
W10200	Percentage of emergency work orders completed / abated within 24 hours.	100.00%
Component 2:	Non-Emergency Work Orders	
W10500	Total number of non-emergency work orders.	845
W10600	Total number of calendar days it took to complete non-emergency work orders.	1,200
W10700	Average number of days PHA has reduced the time it takes to complete non-emergency work orders over the past three years.	0.00
W10800	Average completion days.	1.42

[Top of Page]**Sub-Indicator 4: Annual Inspection of Dwelling Units and Systems**

ELEMENT	DESCRIPTION	AMOUNT
Component 1:	Annual Inspection of Dwelling Units	
A10000	The total number of ACC units.	100
A10100	The sum of units exempted where the PHA made two documented attempts to inspect and is enforcing the lease.	0
A10200	Vacant units exempted for Capital Fund.	0
A10300	Vacant units exempted for other reasons.	0
A10400	Total number of units inspected using the Uniform Physical Condition Standards (UPCS).	96
A10550	Total number of units inspected that did not require repairs.	77
A10600	The number of units where necessary repairs were completed to comply with UPCS either during the inspection, issued work orders for the repairs, or referred the deficiency to the current year's or next year's Capital Fund program.	19
A10700	Adjusted units available.	100
A10800	Percent of units inspected by PHA.	96.00%

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Component 2:	Annual Inspection of Systems Including Common Areas and Non-Dwelling Space	
A11100	Total number of projects.	1
A11200	Total number of projects exempted from the inspection of systems.	0
A11300	The total number of projects where all systems were inspected in accordance with the UPCS.	1
A11400	Total number of buildings.	2
A11500	Total number of buildings exempted from the inspection of systems.	0
A11600	Total number of buildings where all systems were inspected in accordance with the UPCS.	2
A11700	The number of buildings and projects where necessary repairs were completed to comply with UPCS either during the inspection, issued work orders for the repairs, or referred the deficiency to the current year's or next year's Capital Fund program.	2
A11800	Percentage of projects inspected.	100.00%
A11900	Percentage of buildings inspected.	100.00%

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Sub-Indicator 5: Security

ELEMENT	DESCRIPTION	AMOUNT
Component 1:	Tracking and Reporting Crime-Related Problems	
S10000	The date that the Board adopted current policies to track crime and crime-related problems.	11/01/2004
S10100	The date that the PHA implemented the current procedures to track crime and crime-related problems.	11/01/2004
S10200	The date that the PHA implemented a current cooperative system for tracking and reporting crime to local police authorities.	11/01/2004
S10300	The number of crimes that the PHA can document it reported to local police authorities.	0
S10400	Percentage of developments where PHA can document it tracks crime and crime-related problems.	100.00%
Component 2:	Screening of Applicants	
S10500	The date the Board adopted current screening policies that reflect the applicable criteria.	11/01/2004
S10600	The date the PHA implemented current screening procedures that reflect the applicable criteria.	11/01/2004
S10700	PHA can document that current screening procedures result in successfully denying admission to applicants who meet the applicable criteria (enter Yes or No).	yes
S10800	The total number of applicants denied who met the	0

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	applicable criteria	
Component 3:	Lease Enforcement	
S10900	The date the Board adopted current eviction policies that reflect the applicable criteria.	11/01/2004
S11000	The date the PHA implemented current eviction procedures that reflect the applicable criteria.	11/01/2004
S11100	PHA can document that eviction screening procedures resulted in the evicting of residents who meet the applicable criteria (enter Yes or No).	yes
S11200	The total number of evictions as a result of the applicable criteria.	0
Component 4:	Drug Prevention and/or Crime Reduction Program Goals	
S11350	The number of HUD-funded drug prevention and/or crime reduction programs.	0
S11450	The number of non HUD-funded drug prevention and/or crime reduction programs that the PHA requests to be assessed.	0
S11550	The number of documented program goals that are related to drug-prevention and/or crime reduction.	0
S11600	The number of goals the PHA can document it met under the implementation plans(s) for any and all of these programs.	0
S11700	Percentage of goals that the PHA can document it met under the implementation plans(s) for any and all of these programs.	0.00%

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Sub-Indicator 6: Economic Self-Sufficiency

ELEMENT	DESCRIPTION	AMOUNT
E10000	The number of HUD-funded economic self-sufficiency programs.	0
E10100	The number of non HUD-funded economic self-sufficiency programs that the PHA requests to be assessed.	0
E10200	The number of documented program goals that are related to economic self-sufficiency.	0
E10300	The number of goals the PHA can document it met under the implementation plan(s) for any and all of these programs.	0
E10400	Percentage of goals that the PHA can document it met under the implementation plan(s) for any and all of these programs.	0.00%

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Comments or Questions? Please go to Technical Assistance Center or Contact MASS

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To: Commissioner Donald Tilley, Chair, and the Ways and Means Committee

From: Leonard Norman, Director

Date: June 25, 2010

Subject: Proposed Warning Siren Upgrade

Request: That the Committee and Board authorize upgrading the current River Front Warning Notification System. This approval would greatly enhance outdoor notification on Bay City's east side and Bangor Township. The location of the mechanical sirens would be one (1) near Center and Lincoln and one (1) near Bay City State Park and campground area. The total request is for two (2) mechanical warning sirens.

Background: The current River Front Warning System has one mechanical and two digital sirens. They are located near the Bay County Community Center. Those sirens can be activated by 9-1-1 Staff only during weather and other disasters. The range of those warning sirens is somewhat limited with regard to notifying individuals at outdoor events on Bay City's east side.

Finance/Economics: This would be entirely funded with 9-1-1 Central Dispatch millage dollars. The total amount for this request is \$39,800.00. This includes installation at each site. There is a five (5) year warranty including field repair and replacement at no additional charge. The balance of siren components is warranted for two years parts and labor. There are existing funds for this project.

Recommendation: That the Committee authorizes 9-1-1 Central Dispatch purchasing two (2) mechanical sirens from West Shore Services, Inc. to enhance outdoor warning notification.



WEST SHORE SERVICES, INC

6620 LAKE MICHIGAN DR. • P.O. BOX 188 • ALLENDALE, MI 49401
PHONE: 616.895.4347 • FAX: 616.895.7158

Est. 1971

June 22, 2010

Bay County Emergency Management
Attn: Chris Izworks
1228 Washington Ave
Bay City, MI 48708

Dear Chris,

This will confirm the pricing required to add two additional Federal Signal 2001 AC/DC electromechanical units to your alert/notification system.

The cost for us to furnish, deliver and install a new Federal 2001 AC/DC siren including two-way digital status monitoring and all necessary options to match your existing equipment is \$19,900.00 per site for a two-site total of \$39,800.00.

The pricing listed is a turnkey price and includes installation at each site per our standard installation techniques, aluminum conduit between the control cabinets and siren head, and extensive grounding of all components including installation of two ground rods.

The pricing also includes a service entrance for overhead electrical hookup to an existing power source. Any underground or special service requirements will be quoted as an extra charge item. We have included a \$50.00 allowance for electrical permits. Any fees in excess of \$50.00 per permit will be invoiced as an extra charge item. The only item not included in our proposal is any required county road permits.

The 2001 siren head carries a five (5)-year warranty including field repair and replacement at no additional charge. The balance of the siren components are warranted for two years parts and labor. The installation warranty is five years for defects in material and workmanship, this covers anything related to the installation we were responsible for.

If you have any questions or need any additional information, please feel free to contact me personally. As always, I appreciate the opportunity to work on your alert/notification needs.

Sincerely,

Jeffrey J. DuPitka
President

JJD/wm

~ SPECIALIZED SERVICES OF ALL TYPES ~

- MUSEUM SERVICES - Artifact Installation & Transportation • FEDERAL SIGNAL WARNING SYSTEMS - Sales - Installation - Service
- SPECIALTY RIGGING - Crane Service, Rigging HI/Lows • CONSTRUCTION SERVICES - Truck, Crane - All Terrain, Boom Trucks

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BAY COUNTY BOARD OF COMMISSIONERS

7/13/10

RESOLUTION

- BY: WAYS AND MEANS COMMITTEE (7/6/10)
- WHEREAS, The current River Front Warning System has one mechanical and two digital sirens located near the Bay County Community Center and these sirens can be activated by 9-1-1 staff only during weather and other disasters; and
- WHEREAS, The range of the warding sirens is somewhat limited with regard to notifying individuals at outdoor events on Bay City's east side; and
- WHEREAS, It is proposed that the Riverfront Warning Notification System be upgraded with the addition of two mechanical sirens one (1) to be located near Center and Lincoln and one (1) near Bay City State Park and campground area; and
- WHEREAS, The total cost, including installation at each site, five (5) year warranty including field repair and replacement at no additional charge and two (2) year warranty on siren components, is \$39,800 and funds are available through the 9-1-1 Central Dispatch millage; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners authorizes the purchase of two (2) mechanical sirens from West Shore Services, Inc. at a cost of 39,800, monies to come from 9-1-1 Central Dispatch millage; Be It Further
- RESOLVED That the Chairman of the Board is authorized to execute any agreements/ contracts if required for this purchase; Be It Finally
- RESOLVED That budget adjustments, if required, are approved.

DONALD J. TILLEY, CHAIR
AND COMMITTEE

9-1-1 Central Dispatch - 2 Mechanical Sirens

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Colleen M. Mallette				Brian K. Elder			
Patrick H. Beson				Ernie Krygler				Eugene F. Gwizdala			
Vaughn J. Beglck				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

To: Commissioner Donald Tilley, Chair, and the Ways and Means Committee

From: Leonard Norman, Director

Date: June 28, 2010

Subject: Proposed New World CAD Upgrade

Request: That the Committee and Board authorize upgrading the current CAD System at Bay County Central Dispatch. We are currently using the New World Systems Aegis 400 or AS/400 CAD. This request would upgrade our current CAD System to the New World Systems Aegis MSP System. That system will allow us to use Microsoft Windows. This approval for the upgrade would greatly enhance our computer aided dispatch system.

Background: The current CAD System is over ten years old and does not have the desired function and performance required for newer technology available for 9-1-1 dispatch centers.

Finance/Economics: This would be entirely funded with 9-1-1 Central Dispatch millage dollars. The total amount for this request is \$169,400.00. This includes project management and training.

Recommendation: That the Committee authorizes 9-1-1 Central Dispatch purchasing a CAD upgrade with their current CAD provider, New World Systems. The Committee also authorizes Corporation Counsel to work with New World to develop an agreement and authorizes the Board Chair to sign the agreement on behalf of Bay County.

BAY COUNTY BOARD OF COMMISSIONERS**7/13/10****RESOLUTION**

- BY: WAYS AND MEANS COMMITTEE (7/6/10)
- WHEREAS, The current CAD System utilized at Bay County Central Dispatch is over ten (10) years old and does not have the desired function and performance required for newer technology available for 9-1-1 dispatch centers and an upgrade to the current system is necessary; and
- WHEREAS, The enhancement will upgrade the CAD system from New World Systems Aegis 400 or AS/400 CAD to the New World Systems Aegis MSP System allowing for use of Microsoft Windows; and
- WHEREAS, The cost of this upgrade (\$169,400 including project management and training) would be funded entirely with 9-1-1 Central Dispatch millage dollars; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners authorizes the purchase of a CAD upgrade with the current CAD provider, New World Systems, at a cost of \$169,400, monies to come from the 9-1-1 Central Dispatch millage; Be It Further
- RESOLVED That the Chairman of the Board is authorized to execute all documents required for this upgrade following legal review/approval; Be It Finally
- RESOLVED That budget adjustments, if required and pertaining to the upgrade, are approved.

DONALD J. TILLEY, CHAIR
AND COMMITTEE

9-1-1 Central Dispatch - CAD Upgrade

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Colleen M. Mallette				Brian K. Elder			
Patrick H. Beson				Ernie Krygler				Eugene F. Gwizdala			
Vaughn J. Beglick				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

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**BAY COUNTY DEPARTMENT OF
ENVIRONMENTAL AFFAIRS
& COMMUNITY DEVELOPMENT**

515 Center Avenue, Suite 501
Bay City, Michigan 48708

Phone (989) 895-4135
Fax (989) 895-4068
TDD (989) 895-4049
<http://www.co.bay.mi.us/>



LAURA OGAR, DIRECTOR
ogar@baycounty.net

Community Initiatives
Geographic Information Systems
Gypsy Moth Suppression Program
Mosquito Control
Transportation Planning

THOMAS HICKNER
County Executive

MEMORANDUM

Date: June, 29, 2010

To: Brian Elder, Board Chair

From: Laura Ogar, Director
Environmental Affairs and Community Development

Re: Request Authorization to Apply for Grant Funding, 2 Projects:
Phragmites Control at Pinconning Park;
LED Demonstration – Energy Efficiency Project

Background:

Project 1: The shoreline of Saginaw Bay shows dense growth of *phragmites*, an invasive plant that destroys nearshore habitat and blocks physical and visual access to the water. The Department of Environmental Affairs and Community Development in conjunction with Buildings and Grounds and the Pinconning Park staff propose to secure grant funding needed to cut and treat the *phragmites* along the Pinconning Park shoreline.

Project 2: Bay County was awarded a demonstration grant from the Department of Energy, Labor and Economic Growth for new LED lighting to replace the existing less energy efficient lighting. In our proposal we indicated that we would provide the required 10% match through in-kind labor for the installation of this lighting equipment with the grant paying the remaining 90% of project costs. We've recently learned that DELEG intends to provide 90% **of equipment costs only**...meaning we are being asked to provide 10% of the remaining equipment costs (\$25,000) in addition to the labor. We hope to secure these funds from local grant funders.

Finance & Economics:

No general fund dollars are being requested or obligated. The two (2) grant proposals will be prepared by the Director of Environmental Affairs and Community Development, and no general fund dollars will be used.

Recommendation:

The Director of Environmental Affairs and Community Development recommends authorization to submit the two (2) grant proposals with the above conditions, and upon favorable review of Corporate Council, the Board Chair be authorized to sign any documentation related to such and all budget adjustments necessary.

cc: Tom Hickner, County Executive, Mike Gray, Marty Fitzhugh, Crystal Hebert, Kim Presnitz, Rick Pabalís,

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BAY COUNTY BOARD OF COMMISSIONERS

7/13/10

RESOLUTION

- BY: WAYS AND MEANS COMMITTEE (7/6/10)
- WHEREAS, The shoreline of Saginaw Bay shows dense growth of *phragmites*, an invasive plant that destroys nearshore habitat and blocks physical and visual access to the water; and
- WHEREAS, The Department of Environmental Affairs and Community Development, in conjunction with Buildings and Grounds and the Pinconning Park staff, propose to secure grant funding needed to cut and treat the *phragmites* along the Pinconning Park shoreline; and
- WHEREAS, No general fund dollars are being requested or obligated and the grant proposal will be prepared by the Director of Environmental Affairs and Community Development; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners authorizes the Director of Environmental Affairs and Community Development to submit the grant proposal with the above conditions, and upon favorable legal review, the Board Chair be authorized to sign any documentation related to said grant; Be It Further
- RESOLVED That all related budget adjustments necessary are approved.

DONALD J. TILLEY, CHAIR

AND COMMITTEE

Env Affairs - Pinconning Park - Phragmites Grant

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Colleen M. Maillette				Brian K. Elder			
Patrick H. Beson				Ernie Krygler				Eugene F. Gwizdala			
Vaughn J. Beglck				Klm Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____

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BAY COUNTY BOARD OF COMMISSIONERS**7/13/10****RESOLUTION**

- BY: WAYS AND MEANS COMMITTEE
- WHEREAS, Bay County was awarded a demonstration grant from the Department of Energy, Labor and Economic Growth for new LED lighting to replace the existing less energy efficient lighting; and
- WHEREAS, In Bay County's proposal it was indicated that the County would provide the required 10% match through in-kind labor for the installation of this lighting equipment with the grant paying the remaining 90% of project costs; and
- WHEREAS, Bay County recently learned that DELEG intends to provide 90 *of equipment costs only*...meaning the County is being asked to provide 10% of the remaining equipment costs (\$25,000) in addition to the labor; and
- WHEREAS, It is hoped that these funds can be secured from local grant funders; and
- WHEREAS, No general fund dollars are being requested or obligated and the grant proposal(s) will be prepared by the Director of Environmental Affairs and Community Development; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners authorizes the Director of Environmental Affairs and Community Development to submit the grant proposal(s) with the above conditions, and upon favorable legal review, the Board Chair is authorized to sign any documentation related to the grant(s); Be It Further
- RESOLVED That all related budget adjustments necessary are approved.

DONALD J. TILLEY, CHAIR

AND COMMITTEE

Env Affairs - LED Demonstration - Energy Efficiency Project

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk				Colleen M. Mallette				Brian K. Elder			
Patrick H. Beson				Ernie Krygler				Eugene F. Gwizdala			
Vaughn J. Beglick				Kim Coonan				Donald J. Tilley			

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____

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RESOLUTION

NO. _____

By: WAYS AND MEANS COMMITTEE 7/6/2010

RESOLVED: By this Board of Commissioners of Bay County, Michigan, that the following Budget Adjustments are hereby approved on 7/13 /2010 and, if required, the Chairman of the Board is hereby authorized to execute any documentation necessary for said Budget Adjustments on Behalf of Bay County.

<u>Request Number</u>	<u>Fund Involved Department Involved</u>	<u>Favorable Impact</u>	<u>Unfavorable Impact</u>	<u>No Impact</u>
2010-07-001	General Fund Veterans Van Program Activity Adjust the veterans van budget for outstanding invoices.			X
2010-07-003	General Fund Drain Commisssioner Activity Budget for Great Lake RAP (Remedial Action Plan) grant from the Federal Government.			X

Donald J. Tilley, Chairman W.&M. and
Committee

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Budget Amendment Quick Entry

My File Edit Tools Help



Journal

Journal 2010/07 1 Ref/VETS Desc REPAIRS Eff Date 07/13/2010

Journal Lines

Line	Org	Object	Proj	Description	I/P	Amount
1	10168401	75000		GAS OIL AND GREASE	D	2,000.00
2	10168401	93200		VEHICLE REPAIR & MAI	I	2,000.00

Journal Totals

Increase	2,000.00
Decrease	2,000.00

Record(s) updated.

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Bay County Michigan

Additional Comments

Journal: 1 Line: 1

ADJUST THE VETERANS VAN BUDGET FOR OUTSTANDING INVOICES.

Budget Amendment Quick Entry

My File Edit Tools Help



Journal

Journal 2010/07 3 Ref RAP Desc GRANT Eff Date 07/13/2010

Journal Lines

Line	Dig	Object	Description	I/D	Amount
1	10127500	50100	FEDERAL GRANTS	I	65,000.00
2	10127500	80200	CONTRACTUAL SERVICES	I	65,000.00

Journal Totals

Increase

Decrease

Record(s) updated.

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Bay County, Michigan

Additional Comments

Journal: 3 Line: 1

TO BUDGET FOR THE GREAT LAKE RAP (REMEDIAL ACTION PLAN) GRANT PHASE 1 FROM THE
FEDERAL GOVERNMENT.

THOMAS L. HICKNER
Bay County Executive

FINANCE DEPARTMENT
Bay County Building
515 Center Avenue, Suite 701
Bay City, MI 48708-5128



TIMOTHY E. QUINN
Finance Officer
quinnt@baycounty.net

CRYSTAL A. HEBERT
Assistant Finance Officer
hebertc@baycounty.net

KIMBERLY A. PRIESSNITZ
Budget/Grants
priessnitzk@baycounty.net

TO: Donald J. Tilley, Chairperson
Ways & Means Committee

FROM: Crystal Hebert, *CH*
Assistant Finance Officer

RE: Executive Directive #2007-11

DATE: June 30, 2010

REQUEST:

Please place this memo on the July 6, 2010 agenda for your committee's information.

BACKGROUND:

June 14, 2010, an e-mail was sent requesting departments to contact their grantor agencies to confirm their level of grant funding for the current year. As stated previously, the Finance Department would request monthly updates from these departments regarding their grant funding status and then provide a status update to your committee at your monthly meeting.

ECONOMICS:

As of the date of this missive, the following are the updates to the previous correspondence:

1. The state grantor agencies that have responded to department's requests indicate that funding levels for the State Grants with regard to fiscal year 2009 and/or 2010 appear to have no changes.

RECOMMENDATION:

To receive.

C: Tom Hickner
Michael Gray
Marty Fitzhugh
Kim Priessnitz
Tim Quinn

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Analysis of General Fund Unreserved/Undesignated Fund Balance 2010

Description	Res. or Motion #	2010 Fund Balance	Fund Balance Budgeted
Unreserved/Undesignated Fund Balance or (Deficit) 12/31/2009		\$3,406,455	\$0
Reverse previous years reserved/designated Fund Balance *		\$124,864	
Unreserved/Undesignated Fund Balance or (Deficit)		\$3,531,319	
2010 Budgeted Surplus / (Deficit)		\$0	

BUDGET ADJUSTMENTS POSTED IN JANUARY THROUGH MAY 2010

To budget for rollover of 2009 PO's for ISD closed out @12/31/09*	10-02-0661	(\$124,864)	124,864
Rollover remaining Fds recreation act frm orig \$1000 BC/BS MI Walks prog	10-03-0002	(\$664)	664
Budget 10131500 for purchase Patrol Veh due to accident net lns proceeds	10-03-0020	(\$14,675)	14,675
Budget for polycam system & cart at Juvenile Home for Probate Court	10-03-0008	(225)	225
Budget for polycam system & cart at Juvenile Home for Probate Court	10-03-0008	(5,115)	5,115
Correct 10120200 payroll revenue s/b \$75 keyed in as \$7500 under 63700	10-04-0006	(7,425)	7,425
Roll over unused funds budgeted in 2009 for exterior cleaning of Bldg.	10-04-0003	(6,000)	6,000
Roll over remaining Bangor DDA expenditure dollars for Civic Arena.	10-04-0005	(63,456)	63,456
Roll over 2008 P.O.'s per request of Purchasing Agent for the yr 2010	10-05-0642	(20,529)	20,529
2010 Budget Target Reduction - Child care	10-05-0021	(7,324)	7,324
To correct 2010 budget G.F. 96999 acct s/b \$2,346 less	10-05-0022	2,346	(2,346)
Adj 2010 target budget reduction for grant activities should not be reduced	10-05-0035	(1,211)	1,211
Adj 2010 target budget reduction for grant activities should not be reduced	10-05-0036	(4,969)	4,969
Electronic ticket system improve efficiency and officer safety-Road Patrol	10-05-0039	(115,000)	115,000
Budget Juvenile Home "Why Try" training program run by MSU employees	10-06-0002	(439)	439
Budget for Health Dept Clinic Software from Mitchell McCormick	10-06-0326	(193,920)	193,920
			0
			0
			0
			0
			0
			0
		0	0
May 25, 2010		(563,470)	563,470
Estimated Unreserved, Undesignated Fund Balance or (Deficit) 05/25/2010		\$2,967,849	\$563,470

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